

TRANSFORM TECHNOLOGIES 800-226-2664 OR 770-729-8585 OR FAX 770-729-9191 302288

COMPANY NAME		WEEK ENDING SUNDAY		ACCURATE STAFFING 1328-D Starbrook Dr. Charlotte, NC 28210							
ADDRESS		CITY									
JOB TITLE		JOB NUMBER		DAY	DATE	HOURS TO NEAREST QUARTER HOUR					
						STARTED	FINISHED	(LUNCH)	REG. HOURS	OVERTIME HRS.	
AVAILABLE FOR WORK?		SOCIAL SECURITY NO.		MON							
YES	NO	WHEN AVAILABLE?		TUES							
<input type="checkbox"/>	<input type="checkbox"/>			WED							
EMPLOYEE MUST FILL IN BELOW		EMPLOYEE NAME		THU							
<input type="checkbox"/> MAIL MY CHECK <input type="checkbox"/> HOLD MY CHECK		EMPLOYEE SIGNATURE		FRI							
EMPLOYEE: I CERTIFY THAT THE HOURS SHOWN HEREON REPRESENT THE TOTAL HOURS WORKED THIS WEEK BY ME, AND WERE PROPERLY VERIFIED BY THE CLINET.		X		SAT							
CLIENT: YOUR SIGNATURE REPRESENTS THAT YOU ARE IN AGREEMENT WITH ALL THE TERMS AND CONDITIONS ON FRONT AND REVERSE SIDE HEREOF AND THAT THE HOURS SHOWN ARE CORRECT AND THE WORK WAS COMPLETED SATISFACTORILY.				SUN							
AUTHORIZED SIGNATURE		TITLE		CLIENT		REGULAR		OVERTIME			
X				TERMS AND CONDITIONS SEE REVERSE SIDE		HOURS	MIN	HOURS	MIN		
CLIENT NAME (PLEASE PRINT)		IS THIS EMPLOYEE CONTINUING THIS ASSIGNMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO		TOTAL HOURS TO THE NEAREST QUARTER HOUR. MINIMUM FOUR (4) HOURS PER EMPLOYEE PER DAY.				TOTAL HOURS			

Please fax to Accurate Staffing after approval by 5pm on Friday.
Please call and verify our receiving your time card.

Charlotte
Tel: 704 554 9675
Fax: 704 554 5914

Statesville
Tel: 704 872 5710
Fax: 704 924 9011

Mooresville
Tel: 704 662 3570
Fax: 704 799 9542

Conover
Tel: 828 466 1018
Fax: 828 466 2361